



# P & C meeting

Tuesday 21<sup>st</sup> February 2023 at 7:00pm

## AGENDA

Item	
1. Opening, welcome and apologies	Chair
2. Confirmation of the Minutes of the previous Annual General Meeting ( 15 <sup>th</sup> March 2022 )	Chair
3. Confirmation / Business arising from the Minutes of the meeting dated 15 <sup>th</sup> November 2022	Chair
4. Receipt and adoption of the Association's audited annual financial statement and Treasurer's report	Chair
5. President's report	Hamish Townsend
6. Confirmation of executive committee's decisions	Chair
7. Motion to receive all applications for membership (to include renewal of existing membership and new membership)	Chair
8. Declare vacancies of existing Officer / Executive Committee	Chair
9. Election of new Officers/Executive Committee – overseen by Eunice Webb <ul style="list-style-type: none"> <li>• President:</li> <li>• Treasurer:</li> <li>• Vice President:</li> <li>• Secretary:</li> </ul> Election of Members to Non-Executive positions:	Eunice Webb
10. Motion to change bank signatories to the newly elected Officers (if applicable)	Chair
11. Motion: That the new Officers/Executive Committee have the authorisation to finalise any services setup to run YOSHC so the P & C is no longer invoiced.	Chair
12. Confirmation of subcommittees of the Association <ul style="list-style-type: none"> <li>• Building Fund – no longer operational</li> <li>• YOSHC Advisory Committee – no longer operated by the P &amp; C</li> <li>• 2023 Fun Fair</li> <li>• 2023 Bush Dance</li> </ul>	Chair

13. Appointment of the Association's Auditor Mark O'Shea from Enmark Pty Ltd	Chair
14. Adoption of the Student Protection Risk Management Strategy  The P&C Executive are required to undertake training in Risk Management. This is available via P&C QLD.	Chair
15. Adoption of the new model constitution  Note the following: 18.3.4 A quorum for an annual general meeting of the Association is <b>seven</b> members of the association.  18.4.4 A quorum for a general meeting of the Association is <b>four</b> members of the Association.	Chair
16. Motion to accept honorary life membership awards (if any nominations are made)	Chair
17. Principal's report	Eunice Webb
18. Treasurer's report and finance	Gulnara Horwell
19. Subcommittee reports 19.1. Tuckshop 19.2. Uniform shop	Tracy Holroyd Kristy Stewart
20. General Business	
20.1 Graduation in 2023 The 2022 graduation committee ended up with \$545.26 extra from their fundraising which they would like to be put to the assistance of the 2023 graduation committee. Funds (\$545.26) have been received 13.12.22. To assign these funds towards the 2023 graduation taking the budget to \$3,000 + \$545.26 = \$3,545.26.	Chair
20.2 Mothers Day stall	Chair
20.3 Clean Up Australia Day	Anna Rimpau
20.4 Fun Fair update	Richard Vankoningsveld
<i>Next meeting: Tuesday 21<sup>st</sup> March 2023</i>	