



## MINUTES

Attendees: *Executive and School staff:* Chris Day, Eunice Webb, Cédryk Vaquette, Hamish Townsend, Gulnara Horwell.  
*P & C Members:* Richard Vankoningsveld, Neville Leggo, Gerlinda Amor, Teresa Chase, Liby Elcome, Neil Thomson, David Hodge

Apologies: Nil

Guests: Michael Blomer from Tennis Queensland (Court Tech Project Management)

Chair: Hamish Townsend

1. Opening, welcome and apologies: as noted above

2. Confirmation of Minutes of Previous Meetings

**Motion:** That the minutes of the October meeting be accepted as an accurate record of the meeting.

Moved: Neville Leggo

Seconded: Teresa Chase

Carried: Yes

3. Executive Decisions made out-of-session

Nil

4. Business arising from previous minutes (October 2022) – None

Confirmation of a P & C supported bar at the Art Soiree.  
There were no objections to the deposit being paid for the Fun Fair rides.

5. President's report – Hamish Townsend

Report read by Hamish Townsend.

**Motion:** That the President's report be accepted.

Moved: Chris Day

Seconded: Neville Leggo

Carried: Yes

6. Principal's report – Eunice Webb

Eunice read through the report.

Teresa Chase put forward a vote of thanks to Hamish Townsend for the time he has put into the transfer of YOSHC to the new providers (Jabiru).

#### New school fence

- The fence may not be able to run in straight lines. It may need to be angled around trees to prevent loss of trees.
- The tennis court fence forms part of the boundary. The fencing contractors will need to consult with tennis experts regarding a suitable fence.
- The fencing contractors will need permission to trim Council trees.
- Time frame: Fence to be completed in approximately 8 weeks from the date the project starts.
- Request for a wider gate to be installed to allow trucks to access the oval. For example, trucks carrying Fun Fair rides.
- Paul Sutherland will also be part of the conversation.
- The school is a 6 hectare school site.

**Motion:** That the Principal's report be accepted.

Moved: Chris Day

Seconded: Gerlinda Amor

Carried: Yes

#### 7. Treasurers report and finance

- Three bank accounts linked to YOSHC to be consolidated into P & C general account.
- The P & C has a term deposit due for maturity 1<sup>st</sup> December 2022. The P & C committee to reinvest P & C funds in a 12 month term deposit. Committee to keep enough funds in the general account to pay for tennis court lights, Fun Fair and other events in 2023.
- Sarah Cordingley (former Operations Manager) is no longer accountable and should be removed from all Yeronga P & C National Bank accounts.
- Chris Day to advise P & Cs QLD that the P & C no longer runs YOSHC. Check if a partial refund is available on the insurance and WorkCover.

**Motion:** That the Treasurer's report and recommendations above be accepted

Moved: Hamish Townsend

Seconded: Gerlinda Amor

Carried: Yes

#### 8. Sub-committee reports

##### 8.1. Tuck shop

##### 8.2. Uniform shop

Yvonne has worked hard to obtain a new supplier for the uniforms. It is likely that uniform prices will increase. Some parents have paid in advance (\$19 per shirt). The uniforms will now cost \$26 per shirt. The P & C will make less profit on the shirts where parents have paid in advance.

##### 8.3. YOSHC

**Motion:** That the sub-committee reports are noted and accepted.

Moved: Hamish Townsend

Seconded: Chris Day

Carried: Yes

## 9. General Business

### 9.1. Fun Fair Update

- Rides booked for Saturday 20th May 2023
- 8 rides and inflatables. Should be enough rides for kids to get on without queueing.
- Date claimer to be placed in the newsletter and parent rep emails.
- Kids may want to design posters.
- Kids may want to request songs for play lists.
- Sourcing food and drink. Discussions underway with a pizza truck
- Quotes being obtained for equipment: Bain-marie's, cold storage.
- Possibly 8 portaloos and an ATM to be hired.

### 9.2. YOSHC finalisation

- Jabiru have offered to buy YOSHC assets for \$25,000.
- The YOSHC kitchen is sole licensed to Jabiru. For future Trivia nights, drinks may need to served from the Tuckshop.

**Motion:** That the P & C accept the offer from Jabiru to purchase YOSHC assets

Moved: Hamish Townsend

Seconded: Chris Day

Carried: Yes

### 9.3. Yeronga P & C Bank accounts

Already discussed in the treasurers report.

#### 9.4. Tennis Court Lighting

Michael Blomer answered questions in relation to Tennis in State Schools Initiative (TISSI) grant.

Current plan: 6 poles to light the 4 courts. To be lit in pairs.

The light poles may be designed to be inside the court (in the corners).

If Michael is appointed project manager, he would go out to tender to obtain quotes.

If the quotes are more expensive than the estimates: Because the State Government took longer than expected to approve the project, the State Government may cover the difference in cost. This will need to be confirmed after the quotes are obtained.

The new lights are known as minimal spill. The lights will need to meet light spill / glare requirements.

The Council tree branches may need to be trimmed to allow tennis court lighting. Council to be contacted for approval.

Eunice pointed out Nicole Johnston is active in the Community. Nicole should be consulted regarding the trimming of any Honour Avenue trees. Honour Avenue is sacred to the memorial walk. We will need Nicoles support for the tree trimming.

In 2020 or before, David Hodge has approached the neighbours informally for their feedback.

It would be good to activate the area at night. Having lights will decrease the risk of vandals.

Approximately \$2,600 for an Eswitch to enable the lights to be turned on through a phone app.

##### Book a court system

Electromagnetic lock. 4 digit pin code, gate releases then closes. It is up to us who manages the court bookings. There will be a system administrator. The school or David Hodge needs to be an affiliate of Tennis Qld. David Hodge from RISE would do the affiliation with Tennis QLD.

There is no risk of being locked inside the court. You can always get out.

##### Power

The lights will need to come off a distribution board. Michael Blomer will need to look at the capacity. 8 x 1000W fittings.

Could put a 3 phase outlet for power at the tennis court.

Timeline: Design tenders 3 weeks

Tender for installation separately.

**Motion:** That the P & C appoint Michael Blomer from Tennis QLD / Court tech to project manage the project.

Moved: Chris Day

Seconded: Gulnara Horwell

Carried: Yes  
(No votes against)

Meeting closed 8:26pm, next meeting Tuesday 21<sup>st</sup> February 2023.